



**City of Ojai**  
Community Development Department

Project \_\_\_\_\_  
Received \_\_\_\_\_  
Date \_\_\_\_\_

**HISTORIC PRESERVATION COMMISSION**

Concept Review       Work Permit       Sign or Pennant  
 Landmark Designation       Mills Act Agreement       Other \_\_\_\_\_

**OWNER INFORMATION:**

Project Address: \_\_\_\_\_ PROJECT I.D. # \_\_\_\_\_

Assessor Parcel Number: \_\_\_\_\_ Zone: \_\_\_\_\_

DESCRIPTION: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ e-mail: \_\_\_\_\_

**APPLICANT:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ e-mail: \_\_\_\_\_

**REPRESENTATIVE:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ e-mail: \_\_\_\_\_

**AFFIDAVIT:**

I declare that I am the owner / representative (indicate one) of the property involved in this application and that the information submitted herein is true and correct. I hereby declare under penalty of perjury that the information contained in this application and all attached materials are correct, true and complete. I further declare I understand that prior to determining the project hearing date; the City has 30 days to deem the application complete or incomplete. I acknowledge and agree that the City of Ojai is relying on the accuracy of this information and my representations in order to process this application and that any permits issued by the City may be rescinded if it is determined that the information and materials submitted are not true and correct. I further acknowledge that I may be liable for any costs associated with rescission of such permits, including but not limited to any litigation costs. I will be notified of the meeting date(s) set for the above matter and that I am to appear, either personally or by my representative, at such meetings(s).

**Signature of Property Owner**

Applicant's signature authorizes City staff to enter the property described above for the purposes of inspection.

**Date**



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## **MILLS ACT AGREEMENT APPLICATION**

### **SUBMITTAL REQUIREMENTS:**

- Completed Application Form Signed by Property Owner or letter-authorizing Representative to sign
- Filing Fee – Base Fee \$450 + \$225 per hour
- Legal Description (please attach)
- Interior and Exterior professional quality photographs
- Preservation and Rehabilitation Time Line (On the table attached list the exterior *improvements* that are intended to take place *per year* over the next 10 years. List them in order of priority. State the anticipated *costs* of the improvements, including but not limited to materials, labor, permits and fees.)

### **HISTORIC PROPERTY INFORMATION:**

Project Address: \_\_\_\_\_

Historic Name: \_\_\_\_\_

Date of Purchase: \_\_\_\_\_

Assessor Parcel Number: \_\_\_\_\_

Date of Historic Landmark Designation: \_\_\_\_\_

### **What a Mills Act offers:**

The Mills Act offers owners of historical building in the City of Ojai the opportunity to realize significant property tax savings in exchange for preserving buildings designated as a City Landmark.

Tax benefits are available for owner-occupied property as well as income property. Even single-family residences are eligible.

I \_\_\_\_\_ hereby apply to be considered for a Mills Act agreement.

### **WHERE TO FILE:**

Community Development Department  
Ojai City Hall  
401 S. Ventura Street  
Ojai, CA 93023

### **OFFICE HOURS:**

8:00 am to 5:00 pm  
Monday through Friday

## **PRESERVATION AND REHABILITATION TIME LINE PLAN**