

Community Development

The Community Development Department is charged with the administration of the ordinances and policies relating to land use and development within the City.

The Community Development Department's primary function is to ensure that development within the City is consistent with the goals of the General Plan. This includes current and long-range planning, review of development plans and the associated environmental impacts, and building and zoning code compliance. Additionally, the Community Development Department provides technical support to the City Council, Historic Preservation Commission, Planning Commission and Building Appeals Board.

Planning Division:

The Planning Division is responsible for the management and implementation of the General Plan and Title 10-Planning and Zoning; Title 4 Chapter 8-Cultural and historic and cultural preservation; Title 4 Chapter 11-Preservation, Cutting, and Removal of Oak, Sycamore Heritage and Other Designated Mature Trees; Chapter 16-Title 4 Article 2 Public Arts Program of the City of Ojai's Municipal Code. These documents provide the policy or regulatory basis for land use decisions within the city. The Division is also responsible for environmental issues as well as regional issues, such as traffic, housing, air quality, open space preservation, historic preservation and regional planning. The Planning Division assists the public regarding allowable development and uses, answers general zoning questions, issues ministerial and minor administrative permits, and serves as staff liaison to the Historic Preservation and Planning Commissions.

Building and Safety Division:

The Building & Safety Division is responsible for processing building permits, plan checks, conducting site and building inspections, monitoring construction activities, and enforcing Ojai's building codes and serves as staff liaison to the Building Appeals Board.

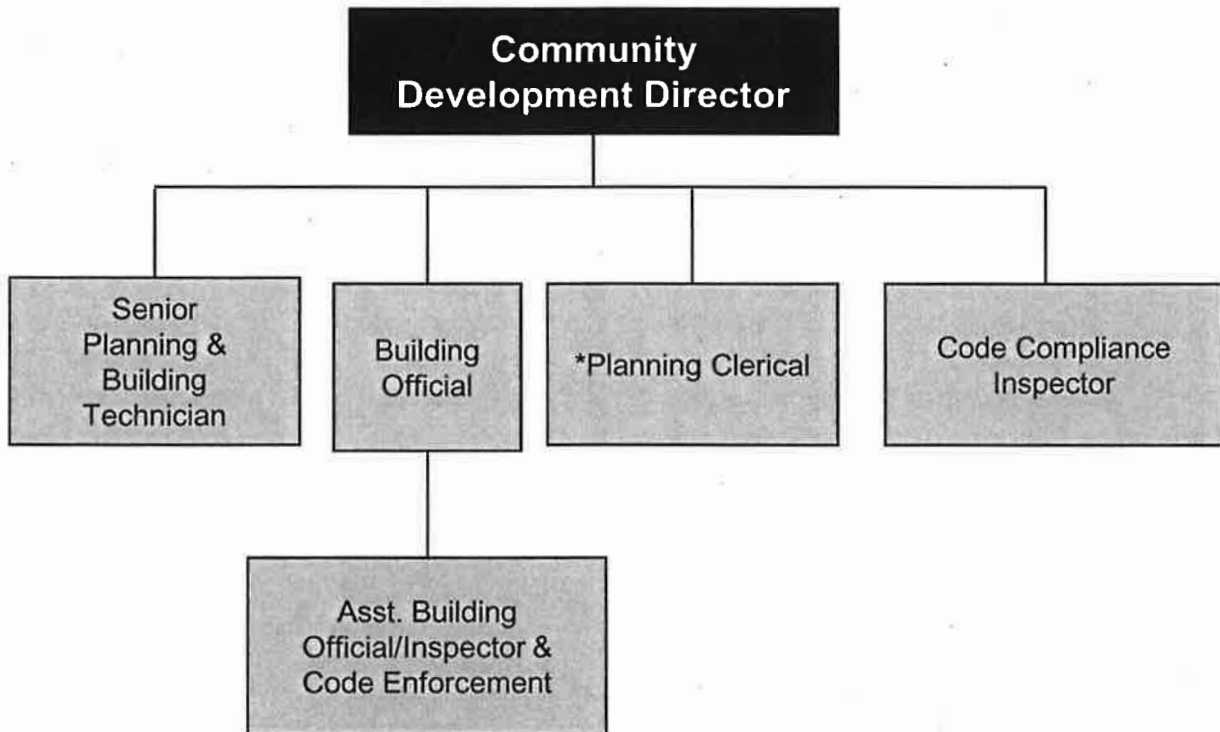
Code Compliance Division:

The Code Compliance Division is responsible for ensuring compliance with the City of Ojai's Municipal Codes.

Animal Control Services

The Community Development Department manages the City's contract with the Ventura County Animal Services for enforcement of vaccination and licensing requirements; collection of abandoned and stray animals as well as those that are sick, injured, or dead; and enforcement of leash laws, animal nuisance investigations, and enforcement of other pertinent animal control regulations.

COMMUNITY DEVELOPMENT DEPARTMENT



*Proposed position

**CITY OF OJAI
EXPENDITURE BUDGET
FOR
FY 2014-2015 THROUGH FY 2016-2017**

Account Number	Description	Actual FY 2014-15	Adopted Budget FY2015-16	Revised Budget FY2015-16	Proposed Budget FY2016-17
<u>Planning Department</u>					
<u>Salaries and Benefits</u>					
010-1401-0011-000	Salaries - Regular	158,855	149,870	149,870	270,420
010-1401-0012-000	Salaries - Part-time	12,363	-	-	-
010-1401-0014-000	Salaries - It	1,964	380	380	-
010-1401-0015-000	Salaries - Overtime	74	-	-	-
010-1401-0021-001	Pers/retirement	27,165	25,960	25,960	32,890
010-1401-0021-002	Social Security	10,820	9,110	9,110	16,770
010-1401-0021-003	Icma	3,390	2,260	2,260	3,520
010-1401-0021-004	Unemployment	621	1,040	1,040	460
010-1401-0021-005	Workers Comp Insurance	1,517	1,450	1,450	1,540
010-1401-0021-006	Health Insurance	14,927	13,310	13,310	13,750
010-1401-0021-007	Life Insurance	147	140	140	250
010-1401-0021-008	Disability Insurance	-	780	780	1,500
010-1401-0021-009	Dental Insurance	970	890	890	1,730
010-1401-0021-011	Vision Insurance	170	160	160	290
010-1401-0021-012	Medicare	2,530	2,130	2,130	3,920
010-1401-0021-016	PERS Unfunded Liability	-	-	-	5,340
010-1401-0021-106	Health Insr/ret Emp/p&b	11,827	10,510	10,510	9,320
Salaries and Benefits Total		247,342	217,990	217,990	361,700
<u>Other Operating Expenditures</u>					
010-1401-0126-001	Ceridian Admin Fee	-	110	110	-
010-1401-0131-000	Legal Advertising/Notices	270	540	540	2,000
010-1401-0138-000	Fingerprinting costs	-	-	-	-
010-1401-0141-000	Training Education & Seminars	4,613	1,050	1,050	-
010-1401-0141-321	Professional / Membership Dues	451	900	900	900
010-1401-0141-322	Publications	26	240	240	2,400
010-1401-0141-323	Professional Seminars	-	-	-	1,600
010-1401-0141-324	Plan Commissioners Education	2,539	-	-	1,300
010-1401-0141-326	Planning Conferences	201	2,000	2,000	2,000
010-1401-0144-000	Computer Supplies / R & M	1,735	800	800	2,250

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FOR
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Account Number	Description	Actual FY 2014-15	Adopted Budget FY2015-16	Revised Budget FY2015-16	Proposed Budget FY2016-17
010-1401-0145-000	Office Supplies	2,283	2,600	2,600	3,000
010-1401-0145-200	Software License	-	-	-	11,000
010-1401-0145-308	Postage And Shipping Costs	1,573	850	850	1,000
010-1401-0146-311	Water/1st Aid/Kitchen Supplies	911	900	900	2,000
010-1401-0147-000	Contract Services / General	15,818	183,000	183,000	180,000
010-1401-0147-100	Contract SVC/ Clerical	-	11,260	11,260	-
010-1401-0147-310	Contract Serv/TF Developer SVR	53,548	-	-	-
010-1401-0147-314	Contract Serv / Office Machine	5,956	5,330	5,330	5,330
010-1401-0147-317	Contract Serv / ADT Service	525	540	540	750
010-1401-0147-332	Contract Serv / Plan Checking	40,408	-	-	50,000
010-1401-0147-336	Zoning Ordinance Update	698	-	-	-
010-1401-0147-341	Neighborhood Planning	14,652	-	-	28,000
010-1401-0147-342	Light Pollution Ordinance	108	-	-	-
010-1401-0147-999	CntrctSrv/TF Dvlpr SVR/Contra	(53,548)	-	-	-
010-1401-0151-000	Vehicle Repairs & Mainenance	25	20	20	1,500
010-1401-0153-000	Vehicle Fuel	76	-	-	600
010-1401-0155-005	Auto Mileage Reimbursements	43	100	100	100
010-1401-0191-000	Electricity	2,353	2,600	2,600	2,600
010-1401-0192-000	Natural Gas	218	460	460	460
010-1401-0193-000	Water	262	870	870	1,000
010-1401-0194-000	Telephone	2,969	2,270	2,270	2,000
010-1401-0194-360	High-speed Internet Services	259	270	270	270
Other Operating Expenditures Total		98,972	216,710	216,710	302,060
<u>Equipment</u>					
010-1401-0899-001	Equipment - GIS	-	1,400	1,400	-
Equipment		-	1,400	1,400	-
<u>Transfer Out To Other Funds</u>					
010-1401-0900-031	Trnsfr Out To Equip Rpl (31)	2,300	2,810	2,810	2,810
010-1401-0900-033	Trans to Equip Replacement (33)	-	3,340	3,340	3,340
Transfer Out To Other Funds Total		2,300	6,150	6,150	6,150
Planning Department Total		348,614	442,250	442,250	669,910

**CITY OF OJAI
EXPENDITURE BUDGET
FOR
FY 2014-2015 THROUGH FY 2016-2017**

Account Number	Description	Actual FY 2014-15	Adopted Budget FY2015-16	Revised Budget FY2015-16	Proposed Budget FY2016-17
<u>Building Department</u>					
<u>Salaries and Benefits</u>					
010-1402-0011-000	Salaries - Regular	31,377	22,460	22,460	32,220
010-1402-0012-000	Salaries - Part Time	-	39,890	39,890	39,780
010-1402-0015-000	Salaries - Overtime	74	-	-	-
010-1402-0021-001	Pers/retirement	7,634	8,200	8,200	8,970
010-1402-0021-002	Social Security	1,883	3,780	3,780	4,460
010-1402-0021-003	Icma	920	420	420	980
010-1402-0021-004	Unemployment	105	80	80	260
010-1402-0021-005	Workers Comp Insurance	4,872	7,940	7,940	8,420
010-1402-0021-006	Health Insurance	7,627	3,810	3,810	7,710
010-1402-0021-007	Life Insurance	49	20	20	50
010-1402-0021-008	Disability Insurance	-	320	320	220
010-1402-0021-009	Dental Insurance	317	150	150	370
010-1402-0021-011	Vision Insurance	56	30	30	60
010-1402-0021-012	Medicare	440	880	880	1,040
010-1402-0021-016	PERS Unfunded Liability	-	-	-	5,340
010-1402-0021-106	Health Ins/Ret Emp/Bldg Dept	6,357	9,590	9,590	5,320
	Salaries and Benefits Total	61,712	97,570	97,570	115,200
<u>Other Operating Expenditures</u>					
010-1402-0138-000	Fingerprinting Costs	-	-	-	100
010-1402-0141-322	Publications	-	1,500	1,500	1,500
010-1402-0142-000	Uniform Allowance	-	200	200	200
010-1402-0145-000	Office Supplies	2,437	740	740	2,900
010-1402-0145-308	Postage And Shipping Costs	33	10	10	200
010-1402-0147-000	Contract Services - Profession	-	49,900	49,900	-
010-1402-0147-100	Contract Svc / Clerical	-	11,200	11,200	-
010-1402-0147-234	CntrctSrv/Inspection	27,019	-	-	-
010-1402-0147-235	CntrctSrv/Code Enforcement	18,583	-	-	-
010-1402-0147-236	Contract Svc/Cd Enf Bwlig Alyl	-	-	-	2,050

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Account Number	Description	Actual FY 2014-15	Adopted Budget FY2015-16	Revised Budget FY2015-16	Proposed Budget FY2016-17
010-1402-0147-332	Contract Serv/Plan Check	73,035	-	-	245,000
010-1402-0147-334	Cntrct Srv/Inspctn&Cd Enfrmnt	115,868	-	-	25,000
010-1402-0153-000	Vehicle Fuel	41	1,560	1,560	300
010-1402-0194-000	Telephone	437	-	-	160
010-1402-0200-000	Animal Regulations	56,238	58,000	58,000	58,000
Other Operating Expenditures Total		293,690	123,110	123,110	335,410
<u>Transfer Out To Other Funds</u>					
010-1402-0900-031	Trnsfr Out To Equip Rpl (31)	-	2,700	2,700	2,700
010-1402-0900-033	Trans to Equi Replacement (33)	-	2,220	2,220	2,220
Transfer Out To Other Funds Total		-	4,920	4,920	4,920
Building Department Total		355,402	225,600	225,600	455,530

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Account Number	Description	Actual FY 2014-15	Adopted Budget FY2015-16	Revised Budget FY2015-16	Proposed Budget FY2016-17
	<u>Planning Commission</u>				
	<u>Salaries and Benefits</u>				
010-1403-0011-000	Salaries - Regular	947	9,210	9,210	9,210
010-1403-0012-000	Salaries Part Time	892	-	-	-
010-1403-0021-001	Pers/retirement	148	2,270	2,270	2,270
010-1403-0021-002	Social Security	107	560	560	570
010-1403-0021-003	Icma	6	280	280	280
010-1403-0021-004	Unemployment	21	80	80	20
010-1403-0021-005	Workers Comp Insurance	216	210	210	220
010-1403-0021-006	Health Insurance	89	2,180	2,180	2,180
010-1403-0021-007	Life Insurance	1	20	20	10
010-1403-0021-008	Diability Insurance	-	50	50	60
010-1403-0021-009	Dental Insurance	5	100	100	100
010-1403-0021-011	Vision Insurance	1	20	20	20
010-1403-0021-012	Medicare	25	130	130	130
	Salaries and Benefits Total	2,457	15,110	15,110	15,070
	<u>Training & Education</u>				
010-1404-0141-324	Planning Commissioners Education	-	7,700	7,700	7,700
	Training & Education	-	7,700	7,700	7,700
	Planning Commission Department Total	2,457	22,810	22,810	22,770

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FOR
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Account Number	Description	Actual FY 2014-15	Adopted Budget FY2015-16	Revised Budget FY2015-16	Proposed Budget FY2016-17
	<u>Historic Preservation Comm.</u>				
	<u>Salaries and Benefits</u>				
010-1404-0011-000	Salaries - Regular	352	-	-	-
010-1404-0021-001	Pers/retirement	54	-	-	-
010-1404-0021-002	Social Security	21	-	-	-
010-1404-0021-006	Health Insurance	41	-	-	-
010-1404-0021-007	Life Insurance	0	-	-	-
010-1404-0021-009	Dental Insurance	2	-	-	-
010-1404-0021-012	Medicare	5	-	-	-
	Salaries and Benefits Total	476	-	-	-
	<u>Other Operating Expenditures</u>				
010-1404-0131-000	Legal Advertising/Notices	415	-	-	500
010-1404-0141-000	Training, Education & Seminars	1,858	7,700	7,700	7,700
010-1404-0141-321	Professional Dues/Memberships	-	120	120	-
010-1404-0145-000	Office/Misc Supplies	162	1,000	1,000	1,000
010-1404-0145-010	Historic Landmark Plaque Fee	-	1,200	1,200	1,200
010-1404-0145-308	Postage and Shipping Costs	155	200	200	200
010-1404-0147-000	Contractual Svc-HPC	2,024	12,000	12,000	25,000
	Other Operating Expenditures Total	4,613	22,220	22,220	35,600
	Historic Preservation Comm. Department Total	5,090	22,220	22,220	35,600
	<u>Building Appeals Board</u>				
010-1405-0147-340	Contract Services-BAB	-	12,500	12,500	12,500
	Building Appeals Board	-	12,500	12,500	12,500
	Planning & Building Department Grand total	711,563	725,380	725,380	1,196,310