

**CITY OF OJAI
CITY COUNCIL RESOLUTION NO. 22-41**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF OJAI AMENDING THE SALARY SCHEDULE FOR THE
ADDITION OF A PART TIME EXTRA HELP
CLASSIFICATION, A RETIRED ANNUITANT
CLASSIFICATION, AND THE HOURLY WAGE RATES**

WHEREAS, it is necessary to update the City's salary schedule.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ojai that:

SECTION 1. The City Council hereby approves establishment of a minimum and maximum hourly wage range for part-time extra help position and a retired annuitant position as included in Exhibit A, effective June 28, 2022.

SECTION 2. The City Manager is authorized to amend the salary schedule to include the addition of part-time extra help position, a retired annuitant position, and hourly wage rates established in Section 1 of this resolution.

PASSED, APPROVED AND ADOPTED on this 28th day of June, 2022 by the following vote:

AYES: Blatz, Francina, Haney, Stix, Weirick
NOES: None
ABSENT: None
ABSTAIN: None

CITY OF OJAI, CALIFORNIA

By:

Betsy Stix
Betsy Stix, Mayor

July 5, 2022
Date signed

ATTEST:

Gail Davis
Gail Davis, Deputy City Clerk

APPROVED AS TO FORM:

Matthew T. Summers
Matthew Summers, City Attorney

Submitted to City Council on May 24, 2022 - Reflects 5% increase for Full-Time and Part-Time Employees, and includes a proposed wage increase for Trolley Drivers, Back-up Supervisor, and Trolley Facilities Cleaner positions.

ELECTED OFFICIALS	Monthly
Mayor & Councilmembers	760.00
Clerk	350.00
Treasurer	350.00

DIRECTORS & MANAGEMENT GROUP (Placement within the range is determined by performance evaluation)			
40 Hours per week			
Salary Range			
		Minimum	Maximum
City Manager *	Hourly	80.82	87.28
	Semi-monthly	6,465.23	6,982.45
	Monthly	14,008.00	15,128.64
	Annual	168,096.00	181,543.68
Assistant City Manager *	Hourly	66.26	80.54
	Semi-monthly	5,301.14	6,443.57
	Monthly	11,485.81	13,961.06
	Annual	137,829.71	167,532.76
Finance Director *	Hourly	66.26	80.54
	Semi-monthly	5,301.14	6,443.57
	Monthly	11,485.81	13,961.06
	Annual	137,829.71	167,532.76
Community Development Director *	Hourly	66.26	80.54
	Semi-monthly	5,301.14	6,443.57
	Monthly	11,485.81	13,961.06
	Annual	137,829.71	167,532.76
Public Works Director *	Hourly	66.26	80.54
	Semi-monthly	5,301.14	6,443.57
	Monthly	11,485.81	13,961.06
	Annual	137,829.71	167,532.76
Records Manager *	Hourly	40.31	49.00
	Semi-monthly	3,225.00	3,920.08
	Monthly	6,987.49	8,493.51
	Annual	83,849.88	101,922.15
Recreation Manager *	Hourly	45.82	55.70
	Semi-monthly	3,665.43	4,455.76
	Monthly	7,941.76	9,654.15
	Annual	95,301.11	115,849.83

Range Number	Recommended Title	Pay Period	Step					
			Step A	Step B	Step C	Step D	Step E	Step F
PERMANENT FULL-TIME POSITIONS								
20F	Currently not used	Hourly	19.21	20.18	21.18	22.23	23.36	-
		Semi-monthly	1,537.10	1,614.21	1,694.75	1,778.72	1,868.68	-
		Monthly	3,330.38	3,497.46	3,671.96	3,853.89	4,048.81	-
		Annual	39,964.58	41,969.49	44,063.51	46,246.64	48,585.70	-
21F	Currently not used	Hourly	20.30	21.31	22.38	22.80	23.94	-
		Semi-monthly	1,623.64	1,705.03	1,790.71	1,824.13	1,914.95	-
		Monthly	3,517.88	3,694.24	3,879.88	3,952.28	4,149.05	-
		Annual	42,214.54	44,330.83	46,558.51	47,427.31	49,788.65	-
22F	Office Specialist I	Hourly	20.19	21.20	22.26	23.37	24.54	-
		Semi-monthly	1,615.07	1,695.61	1,780.43	1,869.54	1,962.93	-
		Monthly	3,499.31	3,673.82	3,857.60	4,050.66	4,253.01	-
		Annual	41,991.77	44,085.79	46,291.19	48,607.98	51,036.15	-
23F	Currently not used	Hourly	20.69	21.73	22.81	23.95	25.15	-
		Semi-monthly	1,655.34	1,738.45	1,824.98	1,915.80	2,011.77	-
		Monthly	3,586.56	3,766.64	3,954.13	4,150.91	4,358.83	-
		Annual	43,038.78	45,199.63	47,449.58	49,810.92	52,305.93	-

Range Number	Recommended Title	Pay Period	Pay Period					
			Step A	Step B	Step C	Step D	Step E	Step F
24F	Currently not used	Hourly	21.21	22.27	23.38	24.55	25.78	-
		Semi-monthly	1,696.46	1,781.29	1,870.39	1,963.79	2,062.32	-
		Monthly	3,675.67	3,859.46	4,052.52	4,254.87	4,468.35	-
		Annual	44,108.06	46,313.47	48,630.25	51,058.43	53,620.26	-
25F	Recreation Specialist II - 40 Hr.	Hourly	21.74	22.82	23.97	25.17	26.42	-
		Semi-monthly	1,739.30	1,825.84	1,917.52	2,013.48	2,113.73	-
		Monthly	3,768.49	3,955.99	4,154.62	4,362.54	4,579.74	-
		Annual	45,221.90	47,471.86	49,855.48	52,350.48	54,956.87	-
26F	Office Specialist II	Hourly	22.29	23.40	24.57	25.80	27.09	-
		Semi-monthly	1,783.00	1,872.11	1,965.50	2,064.03	2,166.85	-
		Monthly	3,863.17	4,056.23	4,258.58	4,472.07	4,694.84	-
		Annual	46,358.02	48,674.81	51,102.98	53,664.81	56,338.03	-
27F	Maintenance Worker I	Hourly	22.83	23.98	25.18	26.44	27.76	-
		Semi-monthly	1,826.70	1,918.38	2,014.34	2,115.44	2,220.83	-
		Monthly	3,957.84	4,156.48	4,364.40	4,583.45	4,811.79	-
		Annual	47,494.14	49,877.76	52,372.76	55,001.42	57,741.47	-
28F	Currently not used	Hourly	23.41	24.58	25.81	27.10	28.46	-
		Semi-monthly	1,872.96	1,966.36	2,064.89	2,167.70	2,276.52	-
		Monthly	4,058.09	4,260.44	4,473.92	4,696.69	4,932.45	-
		Annual	48,697.08	51,125.26	53,687.09	56,360.30	59,189.46	-
29F	Currently not used	Hourly	23.99	25.19	26.45	27.77	29.16	-
		Semi-monthly	1,919.23	2,015.19	2,116.30	2,221.68	2,333.07	-
		Monthly	4,158.34	4,366.25	4,585.31	4,813.65	5,054.98	-
		Annual	49,900.03	52,395.03	55,023.70	57,763.74	60,659.73	-
30F	Accounting Specialist I	Hourly	24.58	25.81	27.11	28.47	29.89	-
		Semi-monthly	1,966.36	2,064.89	2,168.56	2,277.37	2,391.33	-
		Monthly	4,260.44	4,473.92	4,698.55	4,934.31	5,181.21	-
		Annual	51,125.26	53,687.09	56,382.58	59,211.73	62,174.55	-
31F	Maintenance Worker II	Hourly	25.20	26.46	27.79	29.18	30.64	-
		Semi-monthly	2,016.05	2,117.15	2,223.40	2,334.78	2,451.30	-
		Monthly	4,368.11	4,587.16	4,817.36	5,058.69	5,311.16	-
		Annual	52,417.31	55,045.97	57,808.30	60,704.28	63,733.92	-
32F	Currently not used	Hourly	25.83	27.13	28.49	29.91	31.41	-
		Semi-monthly	2,066.60	2,170.27	2,279.09	2,393.04	2,512.99	-
		Monthly	4,477.64	4,702.26	4,938.02	5,184.93	5,444.82	-
		Annual	53,731.64	56,427.13	59,256.29	62,219.10	65,337.85	-
33F	Administrative Assistant I Administrative Secretary	Hourly	26.49	27.81	29.21	30.66	32.19	-
		Semi-monthly	2,118.87	2,225.11	2,336.49	2,453.02	2,575.54	-
		Monthly	4,590.88	4,821.07	5,062.40	5,314.87	5,580.34	-
		Annual	55,090.53	57,852.85	60,748.83	63,778.48	66,964.06	-
34F	Accounting Specialist II	Hourly	27.14	28.50	29.92	31.42	33.00	-
		Semi-monthly	2,171.13	2,279.94	2,393.90	2,513.85	2,639.80	-
		Monthly	4,704.12	4,939.88	5,186.78	5,446.68	5,719.57	-
		Annual	56,449.41	59,278.56	62,241.38	65,360.13	68,634.82	-
35F	Planning & Building Technician Dispatcher/Admin Secretary Senior Maintenance Worker	Hourly	27.84	29.23	30.68	32.22	33.82	-
		Semi-monthly	2,226.82	2,338.21	2,454.73	2,577.25	2,705.77	-
		Monthly	4,824.78	5,066.12	5,318.59	5,584.05	5,862.51	-
		Annual	57,897.40	60,793.39	63,823.03	67,008.61	70,350.13	-
36F	Currently not used	Hourly	28.52	29.95	31.44	33.02	34.67	-
		Semi-monthly	2,281.66	2,395.61	2,515.56	2,641.51	2,773.46	-
		Monthly	4,943.59	5,190.49	5,450.39	5,723.28	6,009.17	-
		Annual	59,323.12	62,285.93	65,404.68	68,679.37	72,110.00	-
37F	Events and Public Information Coordinator * Administrative Assistant II Recreation Coordinator Trolley Coordinator	Hourly	29.24	30.71	32.24	33.84	35.54	-
		Semi-monthly	2,339.06	2,456.45	2,578.97	2,707.49	2,842.86	-
		Monthly	5,067.97	5,322.30	5,587.76	5,866.22	6,159.54	-
		Annual	60,815.66	63,867.59	67,053.17	70,394.69	73,914.42	-

Range Number	Recommended Title	Pay Period	Pay Period					
			Step A	Step B	Step C	Step D	Step E	Step F
38F	Senior Accounting Specialist	Hourly	29.97	31.47	33.04	34.69	36.42	-
		Semi-monthly	2,397.33	2,517.28	2,643.23	2,775.18	2,913.98	-
		Monthly	5,194.21	5,454.10	5,726.99	6,012.88	6,313.62	-
		Annual	62,330.49	65,449.24	68,723.93	72,154.56	75,763.40	-
39F	Currently not used	Hourly	30.72	32.25	33.87	35.56	37.34	-
		Semi-monthly	2,457.30	2,579.82	2,709.20	2,844.58	2,986.80	-
		Monthly	5,324.16	5,589.62	5,869.94	6,163.25	6,471.41	-
		Annual	63,889.86	67,075.44	70,439.24	73,958.98	77,656.92	-
40F	Currently not used	Hourly	31.49	33.06	34.71	36.45	38.27	-
		Semi-monthly	2,518.99	2,644.94	2,776.89	2,915.69	3,061.35	-
		Monthly	5,457.82	5,730.71	6,016.59	6,317.33	6,632.92	-
		Annual	65,493.79	68,768.48	72,199.11	75,807.95	79,595.01	-
41F	Senior Planning/Building Tech Administrative Analyst I Senior Accounting Specialist *	Hourly	32.27	33.89	35.58	37.36	39.22	-
		Semi-monthly	2,581.54	2,710.92	2,846.29	2,988.52	3,137.60	-
		Monthly	5,593.33	5,873.65	6,166.96	6,475.12	6,798.14	-
		Annual	67,120.00	70,483.80	74,003.53	77,701.48	81,577.64	-
42F	Senior Mechanic	Hourly	33.08	34.73	36.47	38.29	40.21	-
		Semi-monthly	2,646.66	2,778.60	2,917.40	3,063.06	3,216.43	-
		Monthly	5,734.42	6,020.31	6,321.04	6,636.63	6,968.93	-
		Annual	68,813.04	72,243.66	75,852.50	79,639.56	83,627.11	-
43F	Transit Operations Supervisor	Hourly	33.91	35.60	37.38	39.25	41.21	-
		Semi-monthly	2,712.63	2,848.00	2,990.23	3,140.17	3,296.97	-
		Monthly	5,877.36	6,170.67	6,478.84	6,803.71	7,143.43	-
		Annual	70,528.35	74,048.08	77,746.03	81,644.47	85,721.13	-
44F	Public Works Inspector *	Hourly	34.75	36.49	38.31	40.23	42.24	-
		Semi-monthly	2,780.32	2,919.12	3,064.77	3,218.14	3,379.22	-
		Monthly	6,024.02	6,324.75	6,640.34	6,972.64	7,321.64	-
		Annual	72,288.22	75,897.06	79,684.11	83,671.66	87,859.70	-
45F	Administrative Analyst II	Hourly	35.62	37.40	39.27	41.23	43.30	-
		Semi-monthly	2,849.72	2,991.95	3,141.89	3,298.68	3,464.04	-
		Monthly	6,174.39	6,482.55	6,807.42	7,147.14	7,505.43	-
		Annual	74,092.64	77,790.59	81,689.03	85,765.68	90,065.10	-
46F	Accounting Supervisor* Confidential Management Analyst	Hourly	36.52	38.34	40.26	42.27	44.38	-
		Semi-monthly	2,921.69	3,067.34	3,220.71	3,381.79	3,550.58	-
		Monthly	6,330.32	6,645.91	6,978.21	7,327.21	7,692.92	-
		Annual	75,963.89	79,750.94	83,738.49	87,926.53	92,315.06	-
47F	Technical Support Specialist *	Hourly	37.43	39.31	41.27	43.33	45.50	-
		Semi-monthly	2,994.52	3,144.46	3,301.25	3,466.61	3,639.69	-
		Monthly	6,488.12	6,812.99	7,152.71	7,510.99	7,885.99	-
		Annual	77,857.42	81,755.86	85,832.51	90,131.93	94,631.85	-
48 F	Associate Planner Public Works Supervisor * Recreation Supervisor	Hourly	38.37	40.29	42.30	44.41	46.63	-
		Semi-monthly	3,069.91	3,223.28	3,384.36	3,553.15	3,730.51	-
		Monthly	6,651.48	6,983.78	7,332.78	7,698.49	8,082.77	-
		Annual	79,817.77	83,805.32	87,993.36	92,381.89	96,993.19	-
49F	Currently not used	Hourly	39.32	41.29	43.35	45.52	47.80	-
		Semi-monthly	3,145.31	3,302.96	3,468.33	3,641.40	3,823.90	-
		Monthly	6,814.84	7,156.42	7,514.71	7,889.70	8,285.11	-
		Annual	81,778.13	85,877.06	90,176.49	94,676.40	99,421.36	-
50F	Currently not used	Hourly	40.31	42.33	44.45	46.66	49.00	-
		Semi-monthly	3,225.00	3,386.07	3,555.72	3,733.08	3,919.86	-
		Monthly	6,987.49	7,336.49	7,704.06	8,088.33	8,493.03	-
		Annual	83,849.88	88,037.91	92,448.72	97,060.02	101,916.36	-
51F	Currently not used	Hourly	41.31	43.38	45.55	47.83	50.22	-
		Semi-monthly	3,304.68	3,470.04	3,643.97	3,826.47	4,017.54	-
		Monthly	7,160.13	7,518.42	7,895.27	8,290.68	8,704.66	-
		Annual	85,921.62	90,221.04	94,743.23	99,488.19	104,455.92	-

* Exempt position

Range Number	Recommended Title	Pay Period	PART-TIME POSITIONS (Maximum 990 Hours Per Year)					
			Step A	Step B	Step C	Step D	Step E	Step F
NON-RECREATION PART-TIME HOURLY POSITIONS								
10	Trolley Facilities Clnr	Hourly	N/A	16.57	17.40	18.27	19.18	-
		Semi-monthly	N/A	630.83	662.54	695.67	730.32	-
		Monthly	N/A	1,367.03	1,435.50	1,507.28	1,582.35	-
		Annual	N/A	16,404.30	17,226.00	18,087.30	18,988.20	-
18T	Video Technician	Hourly	18.10	19.00	19.95	20.95	22.00	-
		Semi-monthly	689.19	723.44	759.74	797.66	837.63	-
		Monthly	1,493.24	1,567.46	1,646.10	1,728.27	1,814.86	-
		Annual	17,918.90	18,809.54	19,753.20	20,739.27	21,778.36	-
19	Trolley Driver	Hourly	21.75	22.84	23.98	25.18	26.44	-
		Semi-monthly	828.17	869.68	913.08	958.78	1,006.75	-
		Monthly	1,794.38	1,884.30	1,978.35	2,077.35	2,181.30	-
		Annual	21,532.50	22,611.60	23,740.20	24,928.20	26,175.60	-
24T	Trolley Driver- Alternate Back Up Sup	Hourly	24.28	25.49	26.77	28.11	29.51	-
		Semi-monthly	924.51	970.73	1,019.32	1,070.34	1,123.65	-
		Monthly	2,003.10	2,103.26	2,208.53	2,319.08	2,434.58	-
		Annual	24,037.20	25,239.06	26,502.30	27,828.90	29,214.90	-
48 T	Associate Planner - Part Time	Hourly	37.62	40.29	42.30	44.41	46.63	-
		Semi-monthly	1,432.51	1,534.16	1,610.83	1,691.16	1,775.58	-
		Monthly	3,103.77	3,324.01	3,490.12	3,664.19	3,847.09	-
		Annual	37,245.29	39,888.11	41,881.46	43,970.23	46,165.03	-
RECREATION PART-TIME HOURLY POSITIONS								
05R	Facilities Assistant	Hourly	Pay grade eliminated					
06R	Rec Leader I/Lifeguard I	Hourly	Pay grade eliminated					
07R	Recreation Leader	Hourly	N/A	N/A	15.35	16.12	16.92	-
08R	Lifeguard	Hourly	15.33	16.09	16.89	17.74	18.62	-
16R	Rec Specialist I	Hourly	16.99	17.84	18.74	19.66	20.65	-
21R	Rec Specialist II/Aquatics Specialist	Hourly	18.43	18.79	19.72	20.71	21.75	-
22T	Ojai Day Coordinator	Hourly	20.90	21.93	23.04	24.18	25.39	-
33R	Rec Admin Assistant	Hourly	25.79	27.09	28.44	29.86	31.35	-
90R	Sports Official	Hourly	N/A	15.19	18.62	24.83	31.03	37.24
92R	Class/Camp Instructor	Hourly	N/A	18.62	22.35	26.06	31.03	37.24
			Range					
			Minimum	Maximum				
Extra Help - Part Time		Hourly	16.00	60.00				
Retired Annuitant		Semi-monthly	609.23	2,284.62				
		Monthly	1,320.00	4,950.00				
		Annual	15,840.00	59,400.00				