

**CITY OF OJAI
RESOLUTION NO. 21-53
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OJAI
AMENDING THE SALARY SCHEDULE FOR EMPLOYEES**

WHEREAS, it is necessary to update the City's salary schedule.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ojai that:

SECTION 1. The City Council hereby approves establishment of a minimum and maximum salary range for the position as included in Exhibit A, effective.

SECTION 2. The City Manager is authorized to set the annual salary for each employee within the ranges established in Section 1 of this resolution.

City of Ojai

City Council Resolution No. 21-53

PASSED, APPROVED AND ADOPTED this 14th day of December, 2021, by the following vote:

AYES: Blatz, Francina, Haney, Stix, Weirick

NOES: None

ABSTAIN: None

ABSENT: None

By:

Betsy Stix

Betsy Stix, Mayor

Dec 30, 2021

Date signed

ATTEST:

Gail Davis

Gail Davis, Deputy City Clerk

APPROVED AS TO FORM:

Matthew T. Summers

Matthew Summers, City Attorney

Submitted to City Council on June 14, 2021 - Reflects conversion of Non exempt position to exempt position

ELECTED OFFICIALS		Monthly
Mayor & Councilmembers		760.00
Clerk		350.00
Treasurer		350.00

DIRECTORS & MANAGEMENT GROUP (Placement within the range is determined by performance evaluation)			
40 Hours per week			
		Salary Range	
		Minimum	Maximum
City Manager *	Hourly	80.82	87.28
	Semi-monthly	6,465.23	6,982.45
	Monthly	14,008.00	15,128.64
	Annual	168,096.00	181,543.68
Public Works Director *	Hourly	63.11	76.71
	Semi-monthly	5,048.71	6,136.73
	Monthly	10,938.87	13,296.25
	Annual	131,266.39	159,555.01
Finance Director *	Hourly	63.11	76.71
	Semi-monthly	5,048.71	6,136.73
	Monthly	10,938.87	13,296.25
	Annual	131,266.39	159,555.01
Community Development Director *	Hourly	63.11	76.71
	Semi-monthly	5,048.71	6,136.73
	Monthly	10,938.87	13,296.25
	Annual	131,266.39	159,555.01
Assistant Public Works Director *	Hourly	47.08	56.39
	Semi-monthly	3,766.15	4,511.54
	Monthly	8,160.00	9,775.00
	Annual	97,920.00	117,300.00
Records Manager *	Hourly	38.39	46.67
	Semi-monthly	3,071.42	3,733.41
	Monthly	6,654.75	8,089.06
	Annual	79,857.02	97,068.72
Recreation Manager *	Hourly	43.64	53.04
	Semi-monthly	3,490.88	4,243.58
	Monthly	7,563.58	9,194.43
	Annual	90,762.97	110,333.18

Range Number	Recommended Title	Pay Period	Pay Period					
			Step A	Step B	Step C	Step D	Step E	Step F
PERMANENT FULL-TIME POSITIONS								
20F	Currently not used	Hourly	18.30	19.22	20.16	21.18	22.25	-
		Semi-monthly	1,463.90	1,537.34	1,614.05	1,694.02	1,779.70	-
		Monthly	3,171.79	3,330.91	3,497.10	3,670.37	3,856.01	-
		Annual	38,061.50	39,970.94	41,965.25	44,044.42	46,272.10	-
21F	Currently not used	Hourly	19.33	20.30	21.32	21.72	22.80	-
		Semi-monthly	1,546.32	1,623.84	1,705.44	1,737.26	1,823.76	-
		Monthly	3,350.36	3,518.32	3,695.12	3,764.07	3,951.48	-
		Annual	40,204.32	42,219.84	44,341.44	45,168.86	47,417.76	-
22F	Office Specialist I	Hourly	19.23	20.19	21.20	22.26	23.37	-
		Semi-monthly	1,538.16	1,614.86	1,695.65	1,780.51	1,869.46	-
		Monthly	3,332.68	3,498.87	3,673.90	3,857.78	4,050.49	-
		Annual	39,992.16	41,986.46	44,086.85	46,293.31	48,605.86	-
23F	Currently not used	Hourly	19.71	20.70	21.73	22.81	23.95	-
		Semi-monthly	1,576.51	1,655.66	1,738.08	1,824.58	1,915.97	-
		Monthly	3,415.78	3,587.27	3,765.84	3,953.25	4,151.26	-
		Annual	40,989.31	43,047.26	45,190.08	47,438.98	49,815.17	-
24F	Currently not used	Hourly	20.20	21.21	22.27	23.38	24.55	-
		Semi-monthly	1,615.68	1,696.46	1,781.33	1,870.27	1,964.11	-
		Monthly	3,500.64	3,675.67	3,859.54	4,052.26	4,255.58	-
		Annual	42,007.68	44,108.06	46,314.53	48,627.07	51,066.91	-

Range Number	Recommended Title	Pay Period	Pay Period					
			Step A	Step B	Step C	Step D	Step E	Step F
25F	Recreation Specialist II - 40 Hr.	Hourly	20.71	21.74	22.83	23.97	25.16	-
		Semi-monthly	1,656.48	1,738.90	1,826.21	1,917.60	2,013.07	-
		Monthly	3,589.04	3,767.61	3,956.78	4,154.80	4,361.66	-
		Annual	43,068.48	45,211.30	47,481.41	49,857.60	52,339.87	-
26F	Office Specialist II	Hourly	21.23	22.29	23.40	24.57	25.80	-
		Semi-monthly	1,698.10	1,782.96	1,871.90	1,965.74	2,063.66	-
		Monthly	3,679.21	3,863.08	4,055.79	4,259.11	4,471.27	-
		Annual	44,150.50	46,356.96	48,669.50	51,109.34	53,655.26	-
27F	Maintenance Worker I	Hourly	21.75	22.84	23.98	25.18	26.44	-
		Semi-monthly	1,739.71	1,827.02	1,918.42	2,014.70	2,115.07	-
		Monthly	3,769.38	3,958.55	4,156.57	4,365.19	4,582.66	-
		Annual	45,232.51	47,502.62	49,878.82	52,382.30	54,991.87	-
28F	Currently not used	Hourly	22.30	23.41	24.58	25.81	27.10	-
		Semi-monthly	1,783.78	1,872.72	1,966.56	2,064.48	2,168.11	-
		Monthly	3,864.85	4,057.56	4,260.88	4,473.04	4,697.58	-
		Annual	46,378.18	48,690.72	51,130.66	53,676.48	56,370.91	-
29F	Currently not used	Hourly	22.85	23.99	25.19	26.45	27.77	-
		Semi-monthly	1,827.84	1,919.23	2,015.52	2,115.89	2,221.97	-
		Monthly	3,960.32	4,158.34	4,366.96	4,584.42	4,814.26	-
		Annual	47,523.84	49,900.03	52,403.52	55,013.09	57,771.17	-
30F	Accounting Specialist I	Hourly	23.41	24.58	25.82	27.11	28.47	-
		Semi-monthly	1,872.72	1,966.56	2,065.30	2,168.93	2,277.46	-
		Monthly	4,057.56	4,260.88	4,474.81	4,699.34	4,934.49	-
		Annual	48,690.72	51,130.56	53,697.70	56,392.13	59,213.86	-
31F	Maintenance Worker II	Hourly	24.00	25.20	26.47	27.80	29.18	-
		Semi-monthly	1,920.05	2,016.34	2,117.52	2,223.60	2,334.58	-
		Monthly	4,160.10	4,368.73	4,587.96	4,817.80	5,058.25	-
		Annual	49,921.25	52,424.74	55,055.52	57,813.60	60,698.98	-
32F	Currently not used	Hourly	24.60	25.84	27.13	28.49	29.92	-
		Semi-monthly	1,968.19	2,066.93	2,170.56	2,279.09	2,393.33	-
		Monthly	4,264.42	4,478.34	4,702.88	4,938.02	5,185.54	-
		Annual	51,172.99	53,740.13	56,434.56	59,256.29	62,226.53	-
33F	Administrative Assistant I Administrative Secretary	Hourly	25.22	26.49	27.82	29.20	30.66	-
		Semi-monthly	2,017.97	2,119.15	2,225.23	2,336.21	2,452.90	-
		Monthly	4,372.26	4,591.50	4,821.34	5,061.78	5,314.61	-
		Annual	52,467.17	55,097.95	57,856.03	60,741.41	63,775.30	-
34F	Accounting Specialist II	Hourly	25.85	27.14	28.50	29.93	31.43	-
		Semi-monthly	2,067.74	2,171.38	2,279.90	2,394.14	2,514.10	-
		Monthly	4,480.11	4,704.65	4,939.79	5,187.31	5,447.21	-
		Annual	53,761.34	56,455.78	59,277.50	62,247.74	65,366.50	-
35F	Planning & Building Technician Dispatcher/Admin Secretary Senior Maintenance Worker	Hourly	26.51	27.84	29.22	30.68	32.21	-
		Semi-monthly	2,120.78	2,226.86	2,337.84	2,454.53	2,576.93	-
		Monthly	4,595.03	4,824.87	5,065.32	5,318.14	5,583.34	-
		Annual	55,140.38	57,898.46	60,783.84	63,817.73	67,000.13	-
36F	Currently not used	Hourly	27.16	28.52	29.95	31.45	33.02	-
		Semi-monthly	2,173.01	2,281.54	2,395.78	2,515.73	2,641.39	-
		Monthly	4,708.18	4,943.33	5,190.85	5,450.74	5,723.02	-
		Annual	56,498.21	59,319.94	62,290.18	65,408.93	68,676.19	-
37F	Events and Public Information Coordinator Administrative Assistant II Recreation Coordinator Trolley Coordinator	Hourly	27.85	29.24	30.70	32.23	33.84	-
		Semi-monthly	2,227.68	2,339.47	2,456.16	2,578.56	2,707.49	-
		Monthly	4,826.64	5,068.86	5,321.68	5,586.88	5,866.22	-
		Annual	57,919.68	60,826.27	63,860.16	67,042.56	70,394.69	-
38F	Senior Accounting Specialist	Hourly	28.54	29.97	31.47	33.04	34.69	-
		Semi-monthly	2,283.17	2,397.41	2,517.36	2,643.02	2,775.22	-
		Monthly	4,946.86	5,194.38	5,454.28	5,726.55	6,012.97	-
		Annual	59,362.37	62,332.61	65,451.36	68,716.62	72,155.62	-

Range Number	Recommended Title	Pay Period						
		Period	Step A	Step B	Step C	Step D	Step E	Step F
39F	Currently not used	Hourly	29.25	30.71	32.25	33.86	35.56	-
		Semi-monthly	2,340.29	2,456.98	2,580.19	2,709.12	2,844.58	-
		Monthly	5,070.62	5,323.45	5,590.42	5,869.76	6,163.25	-
		Annual	60,847.49	63,881.38	67,084.99	70,437.12	73,958.98	-
40F	Currently not used	Hourly	29.99	31.49	33.06	34.71	36.44	-
		Semi-monthly	2,399.04	2,518.99	2,644.66	2,776.85	2,915.57	-
		Monthly	5,197.92	5,457.82	5,730.09	6,016.50	6,317.06	-
		Annual	62,375.04	65,493.79	68,761.06	72,198.05	75,804.77	-
41F	Senior Planning/Building Tech Administrative Analyst I Senior Accounting Specialist*	Hourly	30.73	32.27	33.88	35.58	37.35	-
		Semi-monthly	2,458.61	2,581.82	2,710.75	2,846.21	2,988.19	-
		Monthly	5,326.98	5,593.95	5,873.30	6,166.78	6,474.42	-
		Annual	63,923.81	67,127.42	70,479.55	74,001.41	77,692.99	-
42F	Senior Mechanic	Hourly	31.51	33.08	34.73	36.47	38.29	-
		Semi-monthly	2,520.62	2,646.29	2,778.48	2,917.20	3,063.26	-
		Monthly	5,461.35	5,733.62	6,020.04	6,320.60	6,637.07	-
		Annual	65,536.22	68,803.49	72,240.48	75,847.20	79,644.86	-
43F	Transit Operations Supervisor Public Works Inspector	Hourly	32.29	33.90	35.60	37.38	39.25	-
		Semi-monthly	2,583.46	2,712.38	2,847.84	2,990.64	3,139.97	-
		Monthly	5,597.49	5,876.83	6,170.32	6,479.72	6,803.26	-
		Annual	67,169.86	70,521.98	74,043.84	77,756.64	81,639.17	-
44F	Currently not used	Hourly	33.10	34.75	36.49	38.31	40.23	-
		Semi-monthly	2,647.92	2,780.11	2,918.83	3,064.90	3,218.30	-
		Monthly	5,737.16	6,023.58	6,324.14	6,640.61	6,972.99	-
		Annual	68,845.92	72,282.91	75,889.63	79,687.30	83,675.90	-
45F	Administrative Analyst II	Hourly	33.93	35.62	37.40	39.27	41.24	-
		Semi-monthly	2,714.02	2,849.47	2,992.27	3,141.60	3,299.09	-
		Monthly	5,880.37	6,173.86	6,483.26	6,806.80	7,148.02	-
		Annual	70,564.42	74,086.27	77,799.07	81,681.60	85,776.29	-
46F	Accounting Supervisor * Confidential Management Analyst	Hourly	34.78	36.52	38.34	40.26	42.27	-
		Semi-monthly	2,782.56	2,921.28	3,067.34	3,220.75	3,381.50	-
		Monthly	6,028.88	6,329.44	6,645.91	6,978.30	7,326.59	-
		Annual	72,346.56	75,953.28	79,750.94	83,739.55	87,919.10	-
47F	Technical Support Specialist*	Hourly	35.65	37.43	39.30	41.27	43.33	-
		Semi-monthly	2,851.92	2,994.72	3,144.05	3,301.54	3,466.37	-
		Monthly	6,179.16	6,488.56	6,812.10	7,153.33	7,510.46	-
		Annual	74,149.92	77,862.72	81,745.25	85,839.94	90,125.57	-
48 F	Associate Planner Public Works Supervisor * Recreation Supervisor	Hourly	36.55	38.37	40.29	42.30	44.41	-
		Semi-monthly	2,923.73	3,069.79	3,223.20	3,383.95	3,552.86	-
		Monthly	6,334.74	6,651.22	6,983.60	7,331.90	7,697.87	-
		Annual	76,016.93	79,814.59	83,803.20	87,982.75	92,374.46	-
49F	Currently not used	Hourly	37.44	39.32	41.29	43.35	45.52	-
		Semi-monthly	2,995.54	3,145.68	3,303.17	3,468.00	3,641.81	-
		Monthly	6,490.33	6,815.64	7,156.86	7,514.00	7,890.58	-
		Annual	77,883.94	81,787.68	85,882.37	90,168.00	94,687.01	-
50F	Currently not used	Hourly	38.39	40.31	42.33	44.44	46.67	-
		Semi-monthly	3,071.42	3,224.83	3,386.40	3,555.31	3,733.20	-
		Monthly	6,654.75	6,987.14	7,337.20	7,703.18	8,088.60	-
		Annual	79,857.02	83,845.63	88,046.40	92,438.11	97,063.20	-
51F	Currently not used	Hourly	39.34	41.31	43.38	45.55	47.83	-
		Semi-monthly	3,147.31	3,304.80	3,470.45	3,644.26	3,826.22	-
		Monthly	6,819.18	7,160.40	7,519.30	7,895.89	8,290.15	-
		Annual	81,830.11	85,924.80	90,231.65	94,750.66	99,481.82	-

* Exempt position

Range Number	Recommended Title	Pay Period	PART-TIME POSITIONS (Maximum 990 Hours Per Year)					
			Step A	Step B	Step C	Step D	Step E	Step F
NON-RECREATION PART-TIME HOURLY POSITIONS								
10	Trolley Facilities Clnr	Hourly	N/A	14.57	15.29	16.05	16.86	-
		Semi-monthly	N/A	554.61	582.19	611.32	642.00	-
		Monthly	N/A	1,201.66	1,261.41	1,324.52	1,391.00	-
		Annual	N/A	14,419.94	15,136.90	15,894.25	16,691.99	-
18T	Video Technician	Hourly	17.24	18.09	19.00	19.95	20.95	-
		Semi-monthly	656.37	688.99	723.56	759.68	797.74	-
		Monthly	1,422.14	1,492.82	1,567.71	1,645.97	1,728.44	-
		Annual	17,065.62	17,913.85	18,812.57	19,751.69	20,741.29	-
19	Trolley Driver	Hourly	17.67	18.55	19.48	20.46	21.48	-
		Semi-monthly	672.68	706.47	741.81	779.10	817.94	-
		Monthly	1,457.48	1,530.69	1,607.27	1,688.05	1,772.20	-
		Annual	17,489.74	18,368.26	19,287.18	20,256.59	21,266.39	-
24T	Trolley Driver- Alternate Back Up Sup	Hourly	20.20	21.21	22.27	23.38	24.55	-
		Semi-monthly	683.56	717.73	753.64	791.27	830.97	-
		Monthly	1,481.04	1,555.09	1,632.88	1,714.42	1,800.44	-
		Annual	17,772.48	18,661.10	19,594.61	20,572.99	21,605.23	-
48 T	Associate Planner - Part Time	Hourly	35.83	38.37	40.29	42.30	44.41	-
		Semi-monthly	1,364.30	1,461.10	1,534.12	1,610.63	1,691.03	-
		Monthly	2,955.98	3,165.72	3,323.93	3,489.70	3,663.89	-
		Annual	35,471.70	37,988.68	39,887.10	41,876.41	43,966.69	-
RECREATION PART-TIME HOURLY POSITIONS								
05R	Facilities Assistant	Hourly			Pay grade eliminated			
06R	Rec Leader I/Lifeguard I	Hourly			Pay grade eliminated			
07R	Recreation Leader	Hourly	N/A	N/A	14.62	15.35	16.12	-
08R	Lifeguard	Hourly	14.60	15.32	16.09	16.89	17.74	-
16R	Rec Specialist I	Hourly	16.18	16.99	17.84	18.73	19.66	-
21R	Rec Specialist II/Aquatics Specialist	Hourly	17.55	17.89	18.79	19.72	20.71	-
22T	Ojai Day Coordinator	Hourly	19.90	20.89	21.94	23.03	24.18	-
33R	Rec Admin Assistant	Hourly	24.56	25.80	27.08	28.44	29.86	-
90R	Sports Official	Hourly	N/A	14.46	17.74	23.64	29.55	35.47
92R	Class/Camp Instructor	Hourly	N/A	17.74	21.29	24.82	29.55	35.47